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PEKING UNIVERSITY

PEKING

ADDRESS:
CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

March 3, 1924

Mr. Leslie B. Moss
150 Fifth Avenue
New York City

My dear Mr. Moss:

On Saturday night last we sent you the following cablegram:
Code - YENCHING NEWYORK IBOUKCOIVT VUXYTANIYT EHYJPURI XR
SBODJIMTAX DORMIPLIB PAHILRELIG PLEPDPEPP PHYSIPLENH
PLAZNCHEMI PFUNDPLEZJ DEANSPFUGS PAIMCSAGEM PLIGSPFIRH
ADMINPFOYN PAJUKNOFUN WODORPLOJG PFOYNOTOCC Translation -
For each building spent already and in order to complete round
numbers as follows - dormitory \$36,000, \$6,100 Theology \$31,500,
\$7900, Physics \$30,500, \$6,27,000 Chemistry \$22,000, \$35,500,
Deans Residence \$20,000, Sage Memorial \$37,000, \$9,500, Adminis-
tration Building \$18,000, \$7,700, 3 Womens Dormitories \$46,000,
\$18,000. Gibb. (all figures are in gold dollars).

This is taken from our accounts as completed to date. These
will have to be gone over, and, no doubt, some of the figures will
be slightly altered but in the main they are correct. In the four
buildings first authorized the amount spent includes the materials,
the sum paid to the contractors, the architect's fees as sent out
to us from New York and the plumbing materials which have been
paid for and are on the site but which are not installed in any
building, and the electrical materials, most of which are installed.
The amount estimated includes the installation of the plumbing, the
heating equipment and installation of same, glass and paint and
the finishing of the roofs. The Sage Memorial and Dean's Residence
do not include architect's fees as these have never been reported
to the Construction Bureau by the Women's College Committee in the
United States. Then the figures for the other six buildings under
the heading "already spent" include the materials, contractors
and a proportion of Mr. Hill's total expense to the University
while the estimated includes electrical equipment, part of which
is installed and most of which is on the site and paid for, and all
the materials which will be needed to finish the buildings, of
which, roughly, half is on the site and paid for and everything
else as far as we can estimate which will be necessary to complete
these buildings.

The total "already spent" for each building includes one
additional amount ~~now~~ - its proportion of the whole overhead for
the more than two years since the inauguration of the Construction
Bureau. This totals \$77,700, the largest item of which, of course,

N.P. Place's costs should be taken
out of the overhead & charged to heating plant same as architect's
fees & bridges

0055

L. B. M.

- 2 -

March 3, 1924

is the salaries and commissions paid to Lund, Gernow & Company, Mr. E. O. Wilson and our office staff and the Chinese amounting to \$43,000. Mr. Place's bill as reported out here is \$16,000, travel \$9,000, written off for depreciation of equipment \$6,000, motor car depreciation and running expenses \$2,000, wages and incidental labor \$3,000, and other smaller amounts to make up the balance. This I have divided pro rata to each building in proportion to the amount of materials which have gone into these buildings. I take it that the overhead can hardly be decreased during the next two years as there must be considerable balance still due to Lund, Gernow & Company and as we will have to increase our staff of foreman and other salaried help so that to write off all this overhead now will not work any inequality in the future accounting. *Good.*

✓ In passing, I might say that Mr. Hill's expenses, besides being charged to the six buildings above are charged to residences and to the small scale drawings he made for the chapel and library. Within a day or two we will be sending you a fuller tabulated account of the expenses represented by the figures mentioned above.

We are in receipt of your cable answering ours of about the 26th and I think we appreciate in some small degree your position in this matter but we hope that the receipt of our cable of Saturday will help you to find a way by which you can authorize us to begin the building of the next dormitories. You, no doubt, realize that we have a great deal of material on hand or on order which can go into these dormitories as well as any other building. It will be months before we can start the Women's Gymnasium and a number of weeks yet, I fear, before we can start the Men's Administration Building. In the meantime our contractors will be willing to engage only enough labor to adequately take care of the buildings now to be finished and the one Women's Dormitory. This means that when the other advance buildings come along they will have to be done at half time because there will not be a great deal of available labor in the late spring or early summer. I feel sure that the Local Committee would unanimously favor delaying the Administration Building if by so doing we could insure sufficient dormitory accommodations and the power plant being ready by the fall of 1925.

The installation of the plumbing materials is delayed pending the arrival of the extra heavy soil pipe and the genuine wrought iron pipe, the use of which was recommended by Mr. Newman last summer.

Very sincerely yours,

G:C

John C. Gernow

*Method of charging by
Gibb very good - (except
Place); if he will now
so report that we can
admission books?*

0056

March 1, 1924

Mr. J. McGregor Gibb Jr.
Peking University Construction Bureau
Haitien, Peking West, China

My dear Mr. Gibb:

Within the last few days I have received a big batch of letters from you written during the latter half of the month of January. They all arrived in the office within about three days. I do not feel that I am able to answer them intelligently as yet, but will try to do so very shortly.

I am writing to you at this time to report to you a cablegram which we sent in reply to yours of February 11th and 26th regarding the authorization of dormitory buildings. The cablegram we sent February 27th reads as follows:

"In reply to telegram February 26th cannot authorize expenditure you suggest until you send information (concerning) what is the amount spent to date in gold for each building already authorized, and what is the estimated expenditure still required in order to continue each building until October. Dormitory pledges only money not received."

We have not been able to secure a meeting of the Finance Committee during the intervening time since your first cablegram came.

There does not appear at the present moment to be any likely source of funds with which we can proceed with the erection of the dormitories all of which are pledges. The first of these pledges is not payable until September 1st of this year.

We have tried for a long time to secure some definite information from you as regards the cost of the buildings already authorized and under construction and the estimated amount it would take to complete them. If we had some idea of the funds that it would be necessary to use in the next six or eight months we could then have a better idea as to how much dormitory construction it might be possible to authorize on the basis of the pledges coming due next fall. We, therefore, cabled you as above indicating that with this information in hand we might be able to do something in the direction of authorizing the erection of further dor-

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#2 Gibb cont'd

mitories. We are as desirous of seeing the buildings erected as you are, but simply have not the funds or the information which will make possible going ahead with this work. I hope you can help us out at this point.

Very cordially yours,

Secretary Peking University

LBM:EL

Research through business apparatus prepared paper
Account
= outboard go to business apparatus (concrete)
= outboard go to business apparatus - draw on Qian 1950
for fuel + materials and other means

120000
38000
180000

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120000 130000 140000
33000

- = Trenches through buildings approved provided pipes accessible
- = authorize trenches without piping (concrete)
- = authorize D down - draw on Qtrs 19500 for first 4 months of total amount

LBM:RL

Secretary Peking University

Very cordially yours,

We are as desirous of seeing the buildings erected as you are, but simply have not the funds or the information which will make possible going ahead with this work. I hope you can help us out at this point.

#2 Glibb cont'd

March 5, 1924.

Mr. J. McGregor Gibb,
Peking University Construction Bureau,
Haitien, Peking West,
China.

My dear Mr. Gibb:

For your information, I am enclosing herewith
a copy of the analyses of the samples of water sent home
by Mr. Newman. They may not give you any additional in-
formation over what you have, but it occurred to me you
might care to have these on file, in case any question
came up.

Very cordially yours,

Secretary, Peking University.

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PEKING UNIVERSITY

ADDRESS:
CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

March 8, 1924

My dear Mr. Moss:

Mr. Krause is in receipt of your cable which pointed out that my cable of a week ago did not check up with your books in New York. This is quite natural as our books here in the Construction Bureau office show the expenditures as they are debited to the various buildings and a number of side issue that are handled here at this office.

We had a meeting of the Grounds and Buildings Committee yesterday in which your cable and our final statements were examined and discussed. It was voted to reply to your cable sending a summary of additional expenditures and explaining the balances as they stand now on our books here. Our books show that we have \$147,000 worth of materials on hand, this being in the neighborhood of \$77,000 gold, and there stands on the books \$12,000 charged against three buildings for which plans, or partial plans, have been drawn but on which we have begun no operations out here. This is in round figures \$6,000 gold. There are also carried forward accounts amounting to \$61,000 local currency or \$32,000 American gold. Taken in order the main items in these accounts are in materials - steel, lumber, bricks, pebbles, sand and general supplies. You will note that the bricks, pebbles, sand and steel are materials which must be hauled during the winter months or purchased from abroad and without supplies of which we could not carry on during the summer months. The lumber is represented largely by concrete forms which have to be carried forward from building to building. The account "balances carried forward" represents the equipment such as concrete mixers, engines, pipe making plant, motor cars, a ground account reported from New York, rent account on Prince Tsai Tao Garden, property bought, the well and other sundry accounts.

Your previous cable asking for statements as to what buildings had cost to date and the estimate to finish them was all that we tried to answer in our cable of last week. I thought it would immediately occur to you that the balances would be in materials on hand and in these other accounts. The more so as you know from our correspondence that we had almost 200 tons of steel left last fall and that we have already drawn on you for half of the \$6,000 worth authorized during January. We have also pointed out from time to time the necessity of hauling during the winter months. In the fall of 1922 I wrote to the Trustees that I ~~had used~~ unexpended *would*

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March 8, 1924

balances from that year's authorizations to lay in a supply of these materials for the next year's buildings. Furthermore, when Mr. Warner was here in the spring of '23 it was decided to buy such materials as were available for dormitories in the hope that when he returned to the States some way of authorizing the erection of these dormitories could be found so that at that time we laid in some dormitory materials. The committee yesterday felt that it would be best for Mr. Krause to reply by cable summarizing these balances and at the sametime urging again the necessity of beginning immediately the dormitory buildings. After I got back to the site and had Mr. Krause on the phone it developed that the sorting out of the accounts as kept here so as to translate them into the accounts as kept in your office would take considerable time, so Mr. Krause and I decided to send you the following cable: UCEPNSYZAJ XAURXEGVUX BIRIZDORMI REFEACRIN YEKEYYPAZC Translation - Krause preparing reply to your telegram. Property committee request immediate action authorizing dormitory, refectory in order to accomodate university next year. After thinking the cable over during the night I have concluded that it did not include all that the committee wished to say and I am today sending you these additional words: AGISSCYEWB GWAZZCOIYT NOGUMJAUPP EYKER Translation - Added to that previously sent cable ~~delaying~~ building eleven if necessary.

We must urge again the necessity of immediately beginning some of these dormitory buildings ~~xx~~ if there is to be any hope of moving out here in the fall of 1925. To build a dormitory and do it on the most economical basis requires more time than we can hope to get in one building season, that is, if the concrete forms are to be taken from one floor to another and more so if the work is to be carefully and thoroughly done. There is one member of the local committee at least who thinks that if it comes to a rush at the end we can let contracts to more firms than those we are using now and so push forward individual buildings. This would not only increase the expense but would enormously add to the difficulties of supervision ~~and responsibilities~~. I do not think any of us in the Construction Bureau would be willing to take the responsibility of what practically amounts to training additional groups of men in the proper methods of concrete construction and the number of trained men available out here is small.

There is the further factor that these spring months are the months in which the best work can be done and they are the months in which the foreman and workmen in all the trades are being engaged for the season so that if we cannot go into the market now and get those which we need we are sure to suffer from a shortage or from poor help when we try to find them later in the season. These are the reasons which lead the committee to cable you again urging the authorization of the dormitories.

There were those in the committee who wished to add the mechanical equipment to this cable. I felt that the delay of the mechanical equipment to such time as a letter could reach New York would not materially hinder matters here while the delay of the dormitories even that long would be serious and I was afraid that weighting down the cable with mechanical equipment might prevent favorable action being taken by the Trustees.

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March 8, 1924

The committee is unanimous in its feeling that the mechanical equipment must be started at the earliest possible date. The purchase of the machines and their shipment will take considerable time and their erection after their arrival in China will also take time. We therefore wish to urge this equipment just as strongly as we urge the dormitories. I believe I have already suggested the possibility of borrowing money on the security of the Peking site in order to enable us to make progress in these lines.

There was one dissenting vote in regard to postponing, if necessary, the Men's Administration Building in favor of dormitories, the rest of the committee felt that to delay the Administration Building a few months would not be nearly so serious as to not have dormitories to house students when the fall of 1925 came. If necessary some dormitory rooms could be used as offices while the corridor could be made into a waiting room.

Mr. Krause has just read me a cable over the phone. It seems to authorize the purchase of the stone lions though one word immediately following is not clear. I had an interview with one of the owners of the lions about a week ago. He is one of seven brothers of a bankrupt Manchu family and they ask a thousand dollars for them, the University to move them to the site. I explained that the institution was supported by benevolences and suggested that his family consider giving us half the value of the lions and he went away to talk that matter over with the other members of the clan. There is also a clause in your cable in regard to rent. That does not seem to have to do with anything in our previous correspondence but possibly has to do with the city problem. We are glad to hear that Dr. Luce is sailing on the 8th of May.

I have to plead guilty to some errors in my figuring of last Saturday in getting ready the cable. The total for overhead was \$10,000 too small and this is now put in the balances carried forward. Also we have become convinced that the estimate of amount needed to finish Women's Dormitories is too small and should be not less than double the amount mentioned. As this cable was not finished until nearly seven o'clock after a long, hard week I am not surprised that these mistakes crept in.

The other matters which were before the committee yesterday had to do mainly with the report from Mr. Place. This report in the main meets with the highest approval of all concerned here. There are some details which will need alterations. As for instance, when the report calls for overhead heating mains, these can very easily be run in the attics of buildings or in some places along the ceilings of laboratories or recitation rooms but when we come to the chapel in the second floor of the Theology Building which it was hoped to make architecturally very pretty, overhead mains are going to be very unsightly. The same question may arise in the Women's Dormitory unit where there is no attic between the two wings. The committee instructed me to mention these matters in my letter and to inquire what the procedure is to be in regard to such details. Are the engineers here authorized to make such changes from the general scheme as suggested or must these details be referred back to New York? Of course the latter procedure will materially delay the planning and execution of the work.

0063

March 8, 24

As we have had no letter from the Trustees in regard to the report we do not know what the necessary steps are. We are wondering whether Mr. Place is now in the position of honorary consulting engineer and if so are we here either engineers, Construction Bureau, or committee to feel free to write to him in regard to various questions. If he is not in the position of honorary engineer are we still to write to him or to send our queries to the Trustees for their consideration and action? As the Trustees are not a group of technical men there is some hesitation on our part to trouble them with these technical questions. On the other hand we do not wish to in any way offend Mr. Place by ~~sending~~ to differ with him and to try to gain points behind his back. We note that he specifies no wire under 12 AWG while we feel sure that it will affect a saving and do all the work required if we use 14 AWG in some places protecting the wiring where necessary with fuses. The committee suggests that we have a cable reply in regard to our handling of these and similar details. The committee heard a report from the engineers that the gas plant suggested in the Place report both because of its distance from the buildings where the gas is to be used and because of the amount of gas needed would not be big enough to do the work. The committee therefore voted that it was agreed that the plant would be too small and approved of installing a plant of approximately double its size and referred this to New York for approval.

Very sincerely yours,

Wm C. J. G. G. G.

G:C

*Referring to your letter of 3/8/24
Subs. and report
Forwarded for all concerned
representations re Place's report
for our conference with him*

0064

Subb

DUPLICATE OF THIS LETTER SENT TO MR. O. J. KRAUSE.

March 13, 1924.

Mr. J. McGregor Gibb, Jr.,
Peking University Construction Bureau,
Haitien, Peking West,
China.

My dear Mr. Gibb:

I believe I have not acknowledged your letters of January 15th, 17th, and 21st. Since receiving these, there have also come to my hands, your letters of January 25th, 29th and 30th. I shall run through all of these letters, taking up those items which need to be answered at this time.

I note your question about the reasons for sending the cablegrams to Mr. Krause and not to you. Referring to your letter of July 12, 1923, I shall quote the following, which was written in connection with the discussion of Code Books :

"If not too expensive, a second copy which could be kept in Mr. Krause's office in Peking proper, would expedite the messages by practically 24 hours, as he now dictates all of our messages and reads them to us over the 'phone, there being no telegraph office in the vicinity of Haitien."

This explains why the messages have been sent to Mr. Krause. If this is not satisfactory and you would prefer us to change, we would be glad to hear from you.

I shall send you within a very few days a copy of the minutes of the last Finance Committee Meeting. They approved the plans of Mr. Murphy for the Administration Building and Mr. Warner is undertaking to see that sketched plans are sent to you as soon as possible. They may even be on the way by this time.

With regard to the question of charging the costs of the heating, electrical and sewage installations on a pro-rata basis against the buildings, I may say that we were trying to secure funds for these items separately. In any case, I think the thought in

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the minds of the Trustees is to use the income from the sale of the city site quite largely for this purpose.

So far as the question of scientific equipment for the Science Buildings is concerned, the terms of the original grant for these buildings indicates that the \$150,000 Mex. was not only to buy the buildings and provide the regular equipment, but also all scientific equipment necessary to put the buildings in use. President Stuart thinks that the amounts in mind were G\$65,000 for the buildings and general equipment, and G\$10,000 for scientific equipment and apparatus.

Mr. Place was inclined to feel that the provision for a separate sewage disposal system for the Women's College group would be a needless expenditure, but that is a question that you will have to decide on the field. I think it certainly is impossible for us at this distance to decide the relative advantage of the two plans.

In regard to the location of the Practice School, I may say that I understood the plans all along were for it to be on the plot of land between the Women's College Buildings on the road which you refer to as being purchasable for perhaps Mex.\$8,000. I also understood that the plan was for it to be a day school entirely. I question very seriously whether they ought to try to have any boarding students on the same campus with the college students.

I note your feeling with regard to the refectories, that one of them would be sufficient. We now have at least two of them definitely pledged, although the funds seem to be a long way in the future. I think the difficulty is going to be to provide on for our immediate needs; the one coming along later may be turned into a dormitory, I suppose, if it is not needed for refectory use.

I am making inquiries with regard to the lock strip, and will let you know of any information that I may get on the matter.

Regarding the terrace in front of the Administration Building, I may say that Mr. Murphy originally presented plans without any terrace in front of the building, and this, combined with other difficulties made the appearance very unsatisfactory. He has now developed a plan which provides some sort of balustrade around the building but he thinks that instead of utilizing stone for the ground work between the balustrade and the building, it would be possible to have it in grass, so that the heat of the sun would be minimized as much as possible.

His plans for the main floor of the building are entirely regular and reversible, so that it is possible for the offices and rooms to be arranged to suit.

We are glad that Lund, Garnow & Company have signed the agreement. As the matter came to us, it appeared that they were somewhat undertain, or at least wished to be assured with regard

March 13, 1924.

to the services they were expected to render the University. The Trustees have been feeling that probably there was too great a burden on you and certainly they were anxious to do their utmost in providing such services as would relieve you of undue strain and responsibility. Therefore, they were quite ready to enter into such an agreement as proposed by the Buildings & Grounds Committee. This agreement appeared to them to provide the means of securing as much of their services as necessary in order to relieve you of all responsibility possible.

In this connection, I am enclosing a copy of a letter from Mr. Greene, with regard to Mr. C. W. Anner. At President Stuart's suggestion, we inquired of Mr. Greene whether it would be possible for the University to purchase some service from Mr. Anner. This letter is in response to the request. I assume that you will feel free to make use of such services as Mr. Anner can give on the problems of the University.

I note your suggestion with regard to the possibilities of financing the construction work on the trenches and on the dormitories that need to be built. You mention the possibility of borrowing on the city site. An attempt was made to do this about two years ago, I understand, and it was unsuccessful at that time.

Our recent cable correspondence in regard to the costs of the buildings so far under construction and the estimated cost of completion together with the anticipated distribution of such items as the G\$88,000 in building materials, has not yet brought us to the point where we are able to give any definite authorization for the construction of dormitories. We realize very keenly that unless construction is started on the dormitories very speedily, it will be impossible to attain the goal we have in mind, to move out to the new site in the fall of 1925.

Your cablegram of March 13th giving the anticipated distribution of the G\$88,000 among the new buildings and the amount needed for the three dormitories as \$5,000 monthly and the cost of the trenches, has just this moment been delivered to my desk, and I stopped to decode it before going on with this letter. With this information we will try to get a meeting of the Finance Committee at the earliest possible date and send you word at once what can be done about authorizing construction.

I hope you did not misinterpret the paragraph at the top of page 4 in my letter of December 21st, to which you refer in your letter of January 21st at the bottom of page 2, to mean a criticism of the way you have been carrying on the work. It was in no way intended as such. In an organization such as ours, there is always a great deal of room for misunderstanding and difficulty. Personally, I am anxious to do my best to avoid as much of this as possible. I have the feeling that the anxiety of the Trustees to secure the best possible results in the tremendous task that is being carried on in Peking led them to take an interest in the situation and gave them a natural desire to have a voice in certain matters that the people in China may feel could be much better and more profitably

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Mr. J. McGregor Gibb, Jr.

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March 13, 1924.

decided without reference to this country at all. One of the problems which we have to face, however, is that of keeping the interest of our Trustees keenly alive to the situation. This certainly provides a most effective means of keeping some of them very closely tied up with our work. It seems to me to be a situation which is unavoidable in the nature of the case.

As we have already written you, we have placed the order for the electrical material which you cabled on January 25th. We have not yet been able to place the order for the additional equipment which you listed in your letter of January 25th, but we are securing bids on it and hope to place the order at an early date, if we can secure it at a cheaper price than you can; otherwise we will cable you to buy it out there.

I presume the two lots of lumber that you have ordered and sent the pay for are about due to leave from Seattle. If all goes well, you should have this lumber on the site before the end of April. Mr. Bocker wrote that the steamer would make Taku Bar its first port of call.

Your estimate of the costs of the various items for the heating, lighting and sewage plants were received and we are glad to pass these figures on to the Campaign Committee in the hope that they may be able to secure some of these items.

We note that you have put down G\$22,000 for your concrete pipe trenches. We thought in the light of Mr. Place's report that there might be some change in this amount. We note that your cablegram today gives the cost as G\$12,000.

We have noted your request that we send correspondence in duplicate to Mr. Krause and will try to comply.

We cabled you a few days ago that you were authorized to purchase the stone lions. Your description of the bell makes me think it would be a splendid thing to have and I hope you can secure it. I think the lions are fine; I have always wanted some like them at my front door.

I note your communication with Mr. E. L. Johnson and your efforts to secure him to assist you. I certainly hope that you will be successful in this endeavor.

When you have the information regarding the number of radiators you will need, we will be glad to take the matter up with the people here. I rather question whether we will be able to secure any better price on these than you could, but we will do our best.

This, I think, covers all the items in your letters up to date. We will forward to you, as soon as we can, authorization for proceeding with the buildings. I hope it will be soon, but the outlook is not very promising at the present moment.

With most cordial regards, I am

Sincerely yours,

LBM/KJL

Secretary, Peking University.

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PEKING UNIVERSITY

PEKING

ADDRESS:
CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

March 14, 1924

Mr. Leslie B. Moss
150 Fifth Avenue
New York City

My dear Mr. Moss:

Mr. Krause telephoned us two days ago that he had received the following cable: YKKENAOPOC HUSEZDEIUJ POYPCFERAL COOGSANLAL KIDORPFUGS PAITNAKAEV NOFYFCOIVT NAUONCOIVT NOGUMNOFUN SAHSNDORMS JAITTAGLIK DAWUJULHUL EXDIFEXLOK EYBENEUCUN/NOFUNDORMS EOHMEFJOPG TRENCHES YMYPWSTAZT CAFYTLIBRA WIAZN (IMWOPELVOZ) the translation of which he made out as follows: What is your anticipated distribution charge \$88,000 gold building material and other items \$27,000 gold to be put against 4 buildings mentioned, building 11 and two new dormitories. How much additional cash will probably be required April 1, June 1, Sept. 1, Jan. 1 for construction three dormitories. What do you estimate will be total construction concrete trenches without pipes. Will probably begin library this summer.

You will notice that his cable of Monday did not altogether check up with our letter of March 8th, we showed approximately \$77,000 gold in materials while he made \$88,000. This he explained is due to the \$5,000 gold charge which has already come to his office from New York and which I take it is for Lapidolith and the plumbing and hardware materials now on the way out but this charge he has not as yet reported to our office. Then there was the charge of \$10,000 overhead which I mentioned in the fourth paragraph on page three of the March 8th letter. Mr. Krause included that under materials on hand while I included it under balances carried forward. Without trying to correct these differences by cable we allowed for them and sent you the following cable yesterday: UKANZPOYPC PFERLHUSAH NOFYFCOIVT PLEUTAHEYK NOFUNDORMI PLEZJEDCIJ PEBEWFLAZN HUSAHITEBW SPYTPKHICF ITEBWIPOGK SIOJJITZIN PAEXJREGYV AGMERNOFUN DORMINOGRS REETHPFOHW TRENCHES Translation - In reply to telegram \$88,000 gold to be distributed among four buildings \$33,000, Administration Building, three dormitories \$35,500, Girls College \$19,500. \$27,000 gold to be distributed among half permanent investment, half future overhead. \$5,000 gold monthly additional will be needed to complete buildings, three dormitories, ten months. \$12,000 gold trenches.

We worked out that of the material on hand which might be used in any building authorized could, for ease of accounting, be considered as only to finish the four Men's Buildings already started, namely, two Sciences, Theology and Dormitory and to carry on the Administration and two dormitories and one refectory. These buildings would use all the material distributed to them with the exception of

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steel and lumber on hand, some of which had to be charged against the Women's College. Hence, the item mentioned against them, \$19,500. Taking this item and adding to it the \$20,000 mentioned in Mr. Krause's March 11th cable the Women's College must pay us nearly \$40,000 during the course of the next four months.

To find out the amount which we would need to draw for the three dormitories we took the approximate cost of them and subtracted from it a total of the materials on hand which could be used in dormitories, the amount owed us by the Women's College and the architects fees already paid for the refectory and which will not have to be paid for the dormitory buildings, (these fees appear as part of the charge against the first dormitory), but this means we came to a figure of about \$33,000 gold. So as to run no risk of putting the Trustees in a difficult position I made this figure \$50,000 and asked for it in monthly installments during the next ten months. I do not, however, believe we will need to draw quite as rapidly as that. You have, perhaps, not received our letter of January 25th which gave the estimated cost of the power plant equipment or you would not have asked the cost of concrete trenches. We have, however, answered that question but have included in the estimate only that part of the trenches which will, according to our figures, be a charge against the Men's College. We arrived at this figure by charging against the Women's College the total of the trenches which go down to their buildings and a third of the main trenches which run over the rest of the site. These mains besides carrying the outgoing and return for the Women's College buildings also supply the buildings which are to be used in common by both men and women. We therefore felt that one third was not too high for them.

We were certainly glad to receive your last cable and it raises hopes that we are at least to be authorized to plan the work in such a way that we will be able to press on with a large possibility of occupying the buildings in the fall of 1925. We are waiting anxiously for your next cable.

To go back to our cable and the distribution of the \$27,000 gold which I called "balances carried forward," in my letter of March 8th, more than half is represented by a grounds item reported from New York of \$14,000 local currency, property we have bought \$5,000, amounts paid for residence plans and the Construction Bureau residence improvements and the rent for buildings to be used in the future as residences amounting to over \$5,000 and well, fence and direct telephone wire to approximately \$3,000 and other incidental improvements to the site to over \$2,000. The smaller half which is to be divided under future overhead consists of \$15,000 mechanical equipment, nearly \$6,000 in the bank and the balance small and unadjusted items that are slowly being worked out through the accounts.

We are glad to note that we will probably begin the Library this summer and we are still hoping to receive a cable which will allow us to make the finished drawings from the small scale drawings prepared by Mr. Hill. In distributing the \$8,000 which stands against Mr. Hill's account we have debited a library account with about \$405.00 which I estimate is the amount of time Mr. Hill put on the library plan. If now we can work out the plan with only a small charge for

3/14/24

craftsmen's time it would give us considerably larger amount of money to put into our actual building.

In making our calculations for the telegram we had to, of course, use an entirely theoretical size for the Men's Administration Building so that it must be borne in mind that the quantities of material ~~showed~~ ^{shown} there may be either too large or too small.

We yesterday began to pour the foundations for the Women's Dormitory building. The weather has moderated so that there is no danger of freezing concrete poured in trenches and we hope to be able to pour the various floor slabs for which we are ready starting with the first of next week. We are starting the spring work with ^{better} supplies of materials than either of the two previous springs, our only fear being that we may not be able to get labor at the time when plans and authorizations finally come to hand.

Very sincerely yours,

John C. G. G. G. G.

G:C

0071

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PEKING UNIVERSITY

ADDRESS:
CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

March 20, 1924

Mr. Leslie B. Moss
150 Fifth Avenue
New York City

My dear Mr. Moss:

We have yours of February 19th. We are surprised to note that you sent a cable to Miss Cookingham. This cable has never been delivered. If it is possible to turn up the cable receipt it might be well to ask the company why it was not delivered out here.

We are glad to note that you have the sketch plan for the Administration Building and hope the next mail will bring us copies of the same. I take it, however, that our authorizations to date do not include letting the contract or beginning the work on this building but only the purchase of materials. I note your request for figures on the buildings. These are being worked up in final form and the balance sheet which will show the whole account will be ready at a very early date. I am interested in your question as to balance above the actual cost of the buildings to apply against the general installation of heat, water and light. I have on several occasions since the departure of Doctor Stuart mentioned this as a method of getting a portion of these installations but our local committee has taken exception to the method and you will recall in a recent meeting voted strongly against it. Personally, as the buildings will be of no use until we have heat, light and water, I think the wisest course is to get the necessities first and plan the providing of secondary necessities as funds can be secured.

I have also a letter from Mr. Bocker saying that you have asked him about the Ford tractor. A little over a month ago I wrote a letter to Mr. Ford's secretary but have no other word in regard to the tractor except the copies of original letters which Mr. Bocker sent me months ago. I hope something can be done to speed this along as we here see many places where the power that can be gotten from this tractor might be used.

We are delighted to have your cable which has been read to me over the phone by Mr. Krause this morning, our telephone copy of which reads as follows:

0072

3/20/24

"Board authorizes three dormitories provided you can draw on Women's College \$19,500 gold as per telegram received from you March 13th. You are authorized to proceed in the matter of construction of trenches provided no additional expense for purchasing material unless we should authorize."

We have already started to lay out the buildings and work will be pushed as rapidly as possible. Last Saturday we lost one gang of men because there was not enough work to keep them busy. We are trying now to get them back. I hope we can succeed in this.

We counted the \$19,500 as part of our assets when we asked for \$5,000 a month and we here seen no reason why this should not be paid to us by the Women's College as the materials are already here on the lot and will be used in their buildings. Mr. Krause drew money yesterday and also ten days ago, both amounts coming from the Women's College authorities. We will lay out the trenches and begin the excavations for them. We have sufficient quantities of sand and pebbles to last all the buildings and these trenches for months to come but cement must be bought in regular installments and as we use it a certain charge against trenches should be made. There is also the waterproofing material of which we have no supply on hand and which will have to be bought as various sections of the trenches are finished. We will do the trench work from time to time when we have gangs of men who would otherwise be idle and we will do those parts of the trenches which can be left exposed without danger of caving in or other deterioration and will ask you from time to time for authorizations to pay for cement and waterproofing so that we can finish them as rapidly as possible. Mr. Gernow had a suggestion this morning that if we could get certain portions of these finished we could use them for water supply trenches to get large supplies of water for the concrete work which would be in some ways more easy to handle than that which we were planning to get through the Mannesman pipes now on their way out from England.

We have cast the foundations for the fourth Women's Dormitory and are building the first story walls of Women's Dormitory No. 3 and casting the attic floor slab of No. 2. The painters are at work on the Sage Memorial and the Dean's Residence and the carpenters are putting the sheathing on Women's Dormitory No. 1 besides making a great many doors and windows. The electricians have about finished the work in the third floor slab of the Physics Building and the second floor of the Chemistry Building. Otherwise our outside activities consist of unloading materials and washing pebbles. Yesterday we had two representatives of the American Radiator Company with us and we are looking forward to placing the order with them for radiation for buildings already authorized and for Language School radiation at an early date.

0073

L. B. M.

- 3 -

3/20/24

The arrival of your cable created quite a flutter which extended from Mr. Krause's office all over the site here and back again to the city office of Lund, Gernow & Company. I am sure we could have taken up a collection large enough to have sent you a vote of thanks by open cable if it would not have seemed to have been a reckless extravagance.

Very sincerely yours,

James G. Gifford

G:C

0074

(COPY TO MR KRAUSE)

March 21, 1924.

Mr. J. McGregor Gibb, Jr.,
Peking University Construction Bureau,
Haitien, Peking West,
China.

My dear Mr. Gibb:

I was at last able to send the following cablegram to Mr. Krause on March 19th:

"BOARD AUTHORIZED THE FOLLOWING: ERECTION THREE DORMITORIES PROVIDED YOU CAN DRAW ON ACCOUNT OF GIRLS' COLLEGE G\$19,500 AS PER CABLEGRAM RECEIVED FROM YOU MARCH 13TH YOU ARE AUTHORIZED TO PROCEED IN THE MATTER OF CONSTRUCTION TRENCHES PROVIDED THERE WILL BE NO ADDITIONAL EXPENSE PURCHASING MATERIALS UNLESS WE SHOULD AUTHORIZE."

The Committee took the action with the thought in mind that since you had building materials on hand to the value of G\$19,500 for the Women's College, as reported in your cablegram of March 13th, if you could draw this money from them, it would finance your dormitory construction for about four months, at the rate of \$5,000 a month which you estimated you would need.

They also authorized the construction of the trenches if it were possible without any great amount of expense for the purchase of materials. It seemed to them that the possibilities were that you had sufficient concrete and sand on hand so that the only cost for the present would be for labor.

I think if you find you absolutely need more money for such materials in order to carry them along, there is no reason why you should not use it, within limited amounts.

The Committee also authorized the Grounds & Buildings Committee to proceed with the erection of the library, as soon as plans are finally approved, but asks that no drafts be made on this account until May 15th. We are expecting to receive the first payment on the library about the first of June.

0075

Mr. J. McGregor Gibb, Jr.

March 21, 1924.

They have also requested the Yenching College Committee to authorize as much work on their mechanical installations as may be done prior to authorization to expend our funds on general installations such as the digging and laying of the concrete trenches.

We would like to have from the Grounds & Buildings Committee any further information as to the probable costs of the various installations in the light of Mr. Place's report.

You sent us, a little time ago, a copy of the estimates worked out by Lund, Gernow & Company. It appeared on this schedule that the cost of the trenches would be G\$22,000 and your last cablegram gave the cost as G\$12,000. I would that a similar reduction could take place on all the other items, but appreciate that that would be impossible.

It does seem in point, however, to have a restudy of all of the items, so that we might have the definite information.

The Committee also passed the following action:

"Request the Grounds & Buildings Committee to provide us with a full statement of receipts and disbursements, both Yenching and ours, covering:

1. each building individually (including heat and water systems) - including distribution to these accounts of all general or bulk costs chargeable against these to date.
2. materials in hand
 - a. in bulk for buildings under construction and not yet distributed.
 - b. for buildings not yet authorized.
3. general expenditures for roads, fences, and land improvements."

I judge from one of your recent letters that you will have a good deal of this information already on hand, as you said that you had had someone working on this problem for some weeks.

As soon as the minutes of the two recent meetings are in shape I will see that they are sent to you.

Mr. Baker of the Methodist Board has been investigating the question of radiation for the buildings and the best bid he can secure is G\$.38 per foot on the two column radiators which you mentioned. He is inquiring about the question of freight and we may send you a cable as soon as this matter is cleared up, letting you know whether your price of \$.83 Mexican is better than ours.

With best wishes, I am

Cordially yours,

LBH/KJL

0076

(COPY TO MR. KRAUSE.)

March 25, 1924.

Mr. J. McGregor Gibb, Jr.,
Peking University Construction Bureau,
Haitien, Peking West,
China.

My dear Mr. Gibb:

On March 22nd I sent Mr. Krause a cablegram as follows:

"RADIATORS BEST PRICE OBTAINABLE 46¢ (PER FOOT)
THIS INCLUDES FREIGHT ADVISE PURCHASE THERE"

The Purchasing Department of the Methodist Board secured a quotation of \$.37846 per square foot; the packing charges would be \$.0175; the freight rate from New York to Tientsin would be \$18.50 per ton. The approximate gross weight of 50,000 square feet would be 350,000 pounds. That means, that the freight would be \$.06475, making a total cost, delivered in Tientsin of \$.46.

Inasmuch as your quotation was \$.83 per foot Mexican, it seemed to us you would do better to buy in China. I therefore cabled you as above.

Very cordially yours,

Secretary, Peking University.

LBM/KJL

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PEKING UNIVERSITY

(YENCHING TA HSUEH)

PEKING, CHINA

March 28, 1923

Address reply to
CONSTRUCTION BUREAU
Haitien

Dr. Eric M. North
150 Fifth Avenue
New York City

My dear Dr. North:

During the last day and a half I have been working up figures in regard to tile, and I find out that for enough tile to cover 100 square feet of roof the cement tile are costing us \$6.47 local currency. that there will be in addition to that the wooden battens on which the tile rest, which will cost us \$3.07.

The Chinese half round tile which are commonly sold on the market here in Peking are in three sizes, the largest of which are $4\frac{1}{2}$ " in diameter and $6\frac{1}{2}$ " long. The pan tile which go underneath are 6" x 7". These at the ordinary market rate will cost \$9.14 for enough to cover 100 square feet of roof. There must be added to this, however, a complete wooden sheathing to support this roof which will cost \$12.00 per hundred square foot and then a cement, sand, cinder fill in the proportions of 1-4-8 which will cost \$11.29, this last figure being the average figure given me by some ten or more contractors for cinder fill.

I have been in consultation today with a tile and brick kiln man who has been anxious to do business with the University for a long time. He now comes with a proposition to open a kiln on our own ground and to supply us with half round and pan tile. His price would bring the tile down to an average of \$6.30 per hundred square feet. Of course, this would mean cutting up the ground at the extreme south and southeast corner of the site which is the most undesirable section of the site, and leaving it in a comparatively rough state. I feel that the $4\frac{1}{2}$ " x $6\frac{1}{2}$ " round tile are too small. This tile man offers to make 6" diameter and 8" long half round at approximately the price quoted above.

The concrete tile we have been making are 7" in diameter which is the regular palace size tile. As the women's committee have instructed us to use native tile for their dormitory, I shall ask their local committee whether they wish to use the $4\frac{1}{2}$ " or wish to have an extra large size burned. In their dormitories my wish would be to keep them as small as possible, though if the American committee continues to feel that their dormitories must not in any way be smaller or less imposing than the Men's College dormitories, they perhaps would object to using a $4\frac{1}{2}$ " tile.

Along this point I might say that there are a number on our local Grounds and Building committee who feel that the men's dormitories are rather too imposing, and I have long wanted to find time to develop a more quiet type of building for future dormitory groups.

Wanted
to
wait!

0078

The three authorized women's dormitories alone will take in the neighborhood of 50,000 square feet of roof, so if we take the lowest price quoted for tile burnt on our own property, their roofs will cost Mex. \$10,000 more for three dormitories than if they use the cement tile.

On the other hand, I do not think our large-size tile would look well on their buildings. It had been my expectation to suggest to the women that they use the common house tile on their buildings which would bring the price down somewhat below the prices quoted for the half round tile.

We have written to Murphy, McGill & Hamlin, Shanghai office and asked them prices and specifications of the tile they are obtaining from Canton and shall communicate with you again when we hear from them.

I have not had an opportunity to place these figures before our local committee, but will call a meeting in the near future in order to do so.

Very sincerely yours,

Wm. McGill

G/M

RECEIVED BY	
ERIC M. MOUTH ()	
(DATE)	
4/26/23	
TO FILE	DATE
BY	DATE
FILED	DATE

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PEKING UNIVERSITY

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ADDRESS:

CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

April 1, 1924

Mr. Leslie B. Moss
150 Fifth Avenue
New York City

My dear Mr. Moss:

*Noted
MUN*

For the last three days of last week I was away from the site with our two eldest children and some friends for a tramp in the hills and got back to ~~find~~ your letter of late February confirming your cablegram of February 27th in regard to costs of buildings. We are sending you within a few days a copy of the balance sheet which will practically give the cost of buildings to date.

We also have had word from the Ford agents. The Shanghai people report that they are authorized by cable to deliver the Ford tractor with plows and ~~they~~ have written to ask for particulars as to the plows wanted and we have answered their letter. The Tientsin agents report that they are authorized to deliver the equipment but that we are to return the same in six months and we have written to them that as this was not our understanding of the gift we thought it best not to accept the equipment under those conditions. As the Shanghai agent is an old friend of the family we are sure he will do everything possible to help us out.

Some days ago we let a contract with a British firm in Peking to put on the tar roofs and the tile on top, they to provide the tar and tar paper and all the labor while we are to provide the tiles and cement, they to guarantee the roofs and make any necessary repairs for ten years. They are doing the work according to the specifications prepared by the engineers. This seems to have been the best way to clear up the whole tile problem, especially as the firm has been doing tile roofs in North China for many years. They are now at work on the Sage Memorial and are going from one building to another as rapidly as they can. Progress is being made on the ~~three dormitories~~ and we are sending you photographs of the first stages of the work. We have been able to secure additional foremen and groups of workmen so that we should have sufficient labor both to complete the buildings we are now working on and to take care of the Administration Building, Library and Womens Gymnasium as they come along.

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L. B. M.

- 2 -

April 1, 1924

It is interesting to note here that Trade Unionism has arrived in China and that the wages of painters, carpenters and masons will all increase during the course of the next two months. This is the second increase that the painters have had since our job started.

Mr. Lund has your letter in which you raise the question of the trenches under the various buildings. All these buildings are arranged so that there is access to all parts of the excavations under the first floor slab. This is necessary so as to take care of pipes, drains and other equipment. The trenches going under the building will keep what heat is given off in the trenches and warm the floors of the various buildings besides the economy affected in taking advantage of the walls and slabs of the buildings instead of making them "de novo". We have cast the second floor slab of the Chemistry Building and the third floor slab of Women's Dormitory No. 2 and have many of the roof timbers in place for this building and are at present casting the third floor slab of the Physics Building besides pushing on with the first story walls of Women's Dormitory No. 3 and the granite base on Women's Dormitory No. 4 and doing the finishing work on the Women's Administration Building and painting on several Women's Buildings.

During last summer we fixed up the gate house of the "Flora" Temple which was almost the only building left of the old palace on the site and this has been much admired. There is also the old stone boat which must be either put into shape again or dismantled and I believe that the dismantling would be more expensive than the repairing so if we can find a few odd dollars and workmen whose time needs filling in we expect to see what we can do with this relic.

We are glad to hear that Dr. Stuart has at last settled on a fixed date for his return and shall be glad to welcome him back in China.

Very sincerely yours,

John Mc Gregor

G:C

0081

COPY TO MR. KRAUSE.

April 3, 1924.

Mr. J. McGregor Gibb, Jr.,
Peking University Construction Bureau,
Haitien, Peking West,
China.

My dear Mr. Gibb:

I am sending under separate cover, a copy of a catalog supplied by Mr. Place, containing information regarding spray nozzles. This is the Taylor Nozzle and he is trying to secure information regarding the Merritt type.

If, and when, this is received, we will forward it to you for your information.

Most cordially yours,

Secretary, Peking University.

LBM/KJL

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PEKING UNIVERSITY

Gibb

ADDRESS:
CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

April 4, 1924

Mr. Leslie B. Moss
150 Fifth Avenue
New York City

My dear Mr. Moss:

We are enclosing with this letter our balance sheet as of April 1st, 1924. This balance sheet shows almost the complete cost of buildings up to date. The exceptions are that what little material was used during the months December to March are not shown as we began the calculations for the buildings at the end of November and have been working on them continually so that we did not confuse the accounts by including the little that was used during the winter months. The amount of hardware and electrical fittings that have gone into the buildings are not shown in the total cost but still appear in the lists of materials on hand.

In order to make the balance sheet a little easier to study we are enclosing a synopsis divided under four headings. The first heading shows the cost of buildings and this is divided into two groups, the Men's and the Women's College. Under the Men's College you will find there are charges for Chapel and Library. This is our estimate of the proportion of Mr. Hill's expense which should be debited to these two buildings as he made preliminary sketches for both of them. The residence charges include Mr. Hill's architect fees and architects fees sent out from New York and charges for the repair and installations put into the Construction Bureau residence. The Science buildings you will notice are put one under the Men's College and one under the Women's College. The charge for "Women's College" includes a considerable amount of grading that has been done for them and other special work which can not be put definitely under one or another building. The second group, that is, permanent investment, I think explains itself except perhaps for the credit under trees. We are taking what income comes from the site and using it in the running of our tree nursery and I am glad that at present this tree nursery stands as a credit on the books. Even the amount which we are spending for the preservation of the old trees on the site is debited against this account. I am not sure that we will be able to do it without any cost but we are working in that direction. The

0083

April 4, 1924 14

third group is future overhead and I think needs little explanation. These are accounts which have as yet not been divided between buildings or which will be divided pro rata when we make our next adjustment of accounts at some distant date. The fourth group, materials on hand, is the materials ready to be used in the buildings. At the bottom of sheet two there is a summary which shows a total of \$712,084.18. This you will note corresponds to the total credit amount to the Board of Managers Treasurer in our Construction Bureau accounts.

Trustee action

We are also enclosing a copy of a letter sent to Lund, Gernow and Company which shows the way we have worked out the commissions for the fourteen months ending February 29th. This we believe to be in accordance with the agreement between yourselves and this firm. In discussing this with them there was only one serious divergence of opinion. According to paragraph four, included in the body of the agreement, their salary allowance for the first eight months of the year 1923 was to be \$600 per month. The local committee, about September, increased their salary allowance to \$800 a month and made this increase retroactive to the beginning of 1923 and this sum was paid them at that time. The supplementary paragraph four which I believe is the one signed by the engineers did not specifically state what the salary for the year 1923 was to be and they, therefore, feel that they can draw the salary as arranged by the local committee.

If the Trustees feel that this amount of salary is not due the engineers it can be very easily adjusted without any reference to the new agreement one way or the other. ~~We being~~ able to say that the increase granted in September has never been approved by the Trustees and therefore does not take effect except as provided for in this agreement. You will see how we have stated the matter in our letter to the engineers.

Very sincerely yours,

J. M. Gernow

G:C

0084

4/3/1924

which you accepted for signing. We will bring this matter to the attention of the University authorities and as soon as we can get an action from them we will communicate with yourselves. In the meantime, however, we enclose our check for the whole amount of the commissions as worked out above.

April 3, 1924

Yours very sincerely,

Lund, Gernew & Company
47 Yang Jou Hutung
Peking

Gentlemen:

We have been working on the accounts of the Construction Bureau with the purpose of ascertaining the commissions due to yourselves as per the new contract signed with the Board of Trustees some weeks ago. We have arrived at the figure by the following method. We find that by the balance sheet of the end of February 1924 the University Treasurer had a credit of \$682,433.07 while at the first of the year 1923 the credit equaled \$175,948.34, this showing that the building enterprise drew through him during the fourteen months, January 1, 1923 to February 29, 1924, the total of \$506,484.73. This total includes all money spent in the United States by the Board of Trustees as they debit the University Treasurer for all such sums, who in turn debits the Construction Bureau accounts. These debits along with the cash paid by him to the Construction Bureau account make the total credit which shows on the books to his account. In accordance with the conversation held with yourselves at the time the agreement was made and some conversations of later date there are certain items shown on our balance sheets which form part of the credit above mentioned, which items should not be included when calculating your commissions. The main headings of such items are architects fees, salaries and permanent investment for property, etc. We submitted a list of these to yourselves some days ago and understand that this list met with your approval with two exceptions, which exceptions we have not included in arriving at a total of \$114,378.59 as being a total to be deducted from the credit mentioned above. This leaves a net amount of \$392,106.24, the commission on which would be \$13,723.72. About the last of 1923 we drew our check in your favor for \$10,000.00 and are enclosing herewith our check for \$3,723.72.

We enclose this check under one condition, namely, that the University authorities agree with your interpretation of the contract in regard to the amount of salary to be paid to you for the first eight months of the year 1923. We have called your attention to the fact that the Trustees did not agree with the local committee in their decision to increase the salary for the whole year 1923 from \$600 to \$800. This action of the Trustees was made apparent in one clause of the agreement. It was not, however, definitely stated in the clause

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L. G. & Co.

- 2 -

4/3/1924

which you accepted for signing. We will bring this matter to the attention of the University authorities and as soon as we can get an action from them we will communicate with yourselves. In the meantime, however, we enclose our check for the whole amount of the commissions as worked out above.

Yours very sincerely,

Ernest G. G. G. G.

G:G

Synopsis of calculations:

Motor car	4157.30	\$682,433.07
Credit Treasurer - balance sheet February 25, 1924		175,948.34
Office Equipment & Supplies - June 2, 1923		506,484.73
Oil for motor car	421.19	114,378.59
Postage	590.00	392,106.14
Printing	24.51	X .035
Property	1412.82	13,723.71490
Recitation architects	6703.30	
Rectory	4002.20	
Rent	130.70	
Residence architects & repairs	517.30	
Salaries	33921.30	
Sanitation & architects	1204.70	
Technology	3378.00	
Travel	6143.95	
Treasury	421.00	
Total sum	114773.30	

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Credit Treasurer balance sheet ... February 25, 1924
 " " " " June 2, 1923

Exceptions

\$682,433.07
 175,948.34
 506,484.73
 114,378.59
 392,106.14
 x .035
 13,723.71490

Exceptions

Coal	\$328.15
Dormitory architect	5913.68
Grounds	15981.58
Bank	5840.03
Hospital	154.46
Interest	225.79
Motor car	4153.30
Newman	16056.28
Office Equipment & Supplies	1657.61
Oil for motor car	421.19
Postage	650.35
Printing	24.41
Property	1416.82
Recitation architects	6763.18
Refectory "	4081.28
Rent	180.30
Residence architects & repairs	3717.85
Salaries	33971.38
Scranton Luce Architects	1204.79
Theology "	3870.00
Travel	6143.93
Trees	401.67
Tsai Tao	1220.56
	114378.59

COPY TO MR. KRAUSE.

April 5, 1924.

Mr. J. McGregor Gibb, Jr.,
Peking University Construction Bureau,
Haitien, Peking West,
China.

My dear Mr. Gibb:

I have to acknowledge the receipt of your letter of February 26th, enclosing the minutes of the Grounds & Buildings Committee meetings of January 28th and February 23rd, also your letter of March 3rd and the letter regarding the spray nozzles, of February 29th.

We sent you, on April 3rd, the following cablegram:

"THIS IS FOR YOUR PRIVATE INFORMATION. WE
LEARN FROM VARIOUS SOURCES OF INFORMATION
RADIATOR PRICES WILL BE LOWER FIVE PER CENT
DURING THE NEXT TWO OR THREE WEEKS"

Mr. Baker of the Methodist Purchasing Department had been in communication with one of the export men of the American Radiator Company who told him that the price on radiators would be reduced within a week, probably about 5%. Mr. Baker has just called me this morning, saying that the reduction has already been put into effect, but that it amounts to only about one cent per foot. Inasmuch as the original quotation was \$.38 per foot and it is now \$.3695 per foot, it does not appear that the reduction is even a three per cent. reduction.

This does not reduce the total cost of the radiators below the bid which you have already secured in Peking. Therefore, I am not cabling you further about it, unless I hear from you.

Some time ago you raised the question about "lock strip". We have not been able to find anything on the market other than this which is commercially manufactured for the specific purpose. When I asked Mr. Black about it, he said, "Use anything, sometimes felt, and sometimes strips of steel". Therefore, we are not making any further move in the matter until we hear more from you.

Very cordially yours,

Secretary, Peking University.

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PEKING UNIVERSITY

ADDRESS:
CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

April 9, 1924

Mr. Leslie B. Moss
150 Fifth Avenue
New York City

My dear Mr. Moss:

Enclosed is a copy of our letter ordering the radiation for the fourteen buildings for which we have plans and which are at present authorized. The prices per square foot in gold dollars are as follows:

1 Column x 23"	\$0.5796
1 " x 26"	0.5555
1 " x 32"	0.5150
2 " x 32"	0.4200
Corto - 23"	0.6740
Window 16"	0.5880

After considerable alteration and much careful thought it has seemed best that the majority of the radiators should be 32 inch single column. This comes nearly 25% higher in cost but gives more than 10% greater efficiency and at the same time conserves floor space and uses less pipe and distributes the heat more uniformly throughout the classrooms. There will also be less tendency on the part of students to sit on the radiators and so possibly damage them. We figure that the total cost will be approximately \$19,700 for this radiation. This does not include pipe or fittings the list of which is not yet finished. As soon as this can be completed we will ask for prices both from Britain and America. It seems that British pipe is cheaper at present than American.

We will probably need a pipe threading machine, power driven, and a complete set of wrenches and other tools in order to install this heat.

We today have an application from a man who claims to be familiar with installing of plumbing, heating and similar building work. He had three years experience with the Union Medical College work. He claims to be able to speak some Chinese and would be free in May. I will write to him and see what further information I can get from him and about him. I believe it will be necessary to have a foreign superintendent in charge of this work.

L. B. M.

- 2 -

April 9, 1924

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I had thought in this letter to ask you if there was any way at home of getting in touch with a thoroughly competent plumber who would come out on a missionary basis for two years work. The character of such a man would be very important as he could very easily disorganize more than he could organize. If he came he should be a man who could absolutely take the tools in his own hands and do the work when his duties as superintendent were not using all his time. I put this in here so that if in a months time you have a cable asking for such a person you will have this letter to supplement the cable. In the meantime, if there is any way of getting in touch with such a person and he appears to be one who very adequately fills these requirements I would be glad to have a cable from you.

*Trustee
action*

This morning I had a telephone call from the University authorities telling of the death of a new born infant in the family of Dean Davis, transmitting the request from him that they be allowed to bury the baby on the site. I read to them the action of the Trustees in regard to Mrs. Vincent's grave and put it as strongly as possible that no further burials here should be permitted though I realized that at such a time it is very difficult to say "No". I have since had a telephone call from Dean Davis himself saying that permission for temporary burial had been granted and asking me to make preparations for interment this afternoon. I am very sorry for this as each additional grave makes it more difficult to say "No" to further requests and will make the transference of the graves more difficult of accomplishment. I personally wish that we might have an even more decided action from the Trustees which would prevent any further burials on the University campus.

We have removed the tiles from the Men's Dormitory building and are getting the wooden sheathing in place so that in a few days Forbes & Company can begin putting the tar paper on that building. The last slab of the Physics building is cast and we are beginning the manufacture of the concrete brackets which make the form of decoration under the eaves of this building. This is a slow process but we believe much more economical than wood. The second story walls of the Chemistry building are being built. In the Women's College group the Dean's Residence is being painted on the outside and the interior woodwork in both this building and the Administration building is going forward. The timbers for Women's Dormitory No. 2 or BB, as it stands on our plans, are nearly all in place while the concrete forms for the second floor of building C and the first floor of building E are being made. We are making preparation for pile driving in Men's Dormitory group B as the foundations are practically all dug.

We have not had a letter from you in some time but there should be an American mail very soon and we hope it will bring the small scale drawings of Administration building.

Very sincerely yours,

G:C

John McGraw Gilbert

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PEKING UNIVERSITY

ADDRESS:
CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

April 11, 1924

Mr. Leslie B. Moss
150 Fifth Avenue
New York City

My dear Mr. Moss:

We have to thank you for your letter of March 13th received yesterday. In regard to the code book, we have now Bentley's code of our own so you may at any time get messages from us in that code if we find it easier to express ourselves in that way.

Going back to the cost of the Science Buildings, my sincere hope is that no money will be spent for equipment until the building is completed. Otherwise we may find ourselves with a shell of a building and considerable equipment but lacking some essentials of fixed equipment with no money to buy the same.

We are pleased with your continued feeling that in questions of details such as the second sewer disposal system for the Women's College group that they will have to be decided on the field. We have bought the piece of land for this disposal field for about \$140 so are already to move when funds for this part of the plant are granted. The reason that caused the engineers to suggest this second field was that the distance from the Women's College to the main field was so great that the sewers, by the time they reached there, would have been extremely deep in the ground making them very difficult of construction because of surface water and making it necessary to put the whole plant very low down.

We are glad that the Administration Building plans are progressing so well and are anxiously waiting their arrival. We note that we are at liberty to call on Mr. Anner and shall not hesitate to do so if occasion demands.

Mr. Bocker writes that the lumber will be in Taku on the 20th of this month and we are taking steps to insure it from the ship to the site.

In regard to the pipe trenches, the cablegram of \$12,000 gold was that proportion of the trenches which can be charged to the Men's College. We felt that the balance, or about \$6,000 gold could be charged against the Women's College. The Women's committee out here has authorized the expenditure of \$5,000 gold toward these trenches and \$500 gold toward the water mains.

0091

L. B. M.

- 2 -

April 11, 1924

The stone lions are still not purchased. Your cable was garbled so that we were not able to tell the price allowed. We had made an offer of \$500 about the time the cable arrived and have had no reply from the folks. This does not mean that they are lost to us. The family may at any time see fit to accept our offer. We are not quite clear as to whether we are authorized to buy the bell or not.

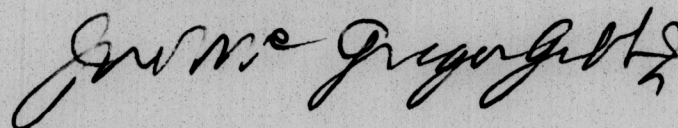
We are enclosing herewith a copy of Andersen & Meyers letter which gives all the details in regard to the radiation ordered from them.

The progress of the work is as good as can be expected. We have unearthed tremendous foundations on the ~~West~~ side of the Men's Dormitory group B which makes us wonder at the enterprise of those old Chinese who had this for a playground centuries ago. We are beginning to drive piles for these buildings today. It is bound to be a slow process though the contractors are going at it very cheerfully. We have also started another slow job of the Science that of making the concrete brackets for under the eaves/and (bldgs. figure that for the two buildings it will take nearly three months before these are completed. It would take as long to make them of wood and the latter would not be as permanent as the concrete ones. I hope, however that this style of decoration will not be called for in any of our other buildings.

We have also to acknowledge yours of March 5th which has just come to my desk. It encloses the analysis of the water sent by Mr. Newman to America last summer. We shall study this and let you have our reactions if any at a later date.

Sincerely yours,

G:C



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A. M. & Co., LTD.

PEKING

FILE COPY

5436

April 9, 1924.

Peking University,
Construction Bureau,
Haitien.

Attention Mr. Jno. McGregor Gibb Jr

Dear Sirs:-

RE: RADIATION

We have for very grateful acknowledgement your appreciated order of even date, and in confirmation thereof beg to attach hereto the following:

- (a) Shipping list - one page.
- (b) Consolidated list of radiators-assembly list, 4 pages, and
- (c) Recapitulation and prices, one page.

The consolidated list of radiators has been made up from your specifications, with the exception that we have reduced the size of all radiators longer than 32 sections, which is the maximum length recommended. Where radiators longer than 32 sections were shown as composed of an even number of sections, we have cut them in half; in the case of the 75 section radiators for the Refectory we have reduced them to 24 pos. of 25 sections each. Radiators of odd sections in length have been reduced to bring them below the maximum length of 32 sections.

The total number of radiators has been increased to 849, but in each case the square footage checks exactly with your original specification, as will be seen by reference to "recapitulation and prices".

We are cabling this order immediately for attention of The American Radiator Company, the material being ordered as specified in the "shipping list".

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A. M. & Co., LTD.
PEKING

Material will be supplied under the following terms and conditions, to wit:

1. Prices quoted include delivery at TsingHua station, cost, insurance and freight, but exclusive of Maritime Customs duty, Inland Transit duty, etc.
2. Shipment may be made in several lots at suppliers option.
3. Shipment to be completed from factory on or before June 30th., 1924, subject to strikes, fires, embargoes or any other causes beyond control of the supplier.
4. As soon as possible after despatch of each shipment from American seaboard, supplier will notify the University Construction Bureau concerning name of vessel, number of packages, and value. University will provide Duty Free Passes in advance of arrival of each shipment. Any charges that may accrue for storage, insurance, etc. due to failure to provide necessary and adequate passes prior to arrival of each shipment, shall be for account of the University.
5. The supplier will assemble radiators on the site of the job, testing them to 100 Lbs. hydraulic pressure. University shall provide at their expense transportation of material from Tsing Hua station to site of the job. Suppliers responsibility ceases upon conducting tests of assembled radiators in presence of representative of the University.
6. Payment shall be made in cash upon presentation of ocean Bill-of-Lading to Peking University, 150 fifth Avenue, New York City. Payment to be effected in full upon each shipment.
7. Any radiator sections which do not stand test as specified under 5 above, will be replaced free of charge by supplier.

We will appreciate it very much indeed if you will kindly arrange by letter with your New York Office relative to this matter, as shipments will probably start to clear factory within thirty (30) days from date.

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Peking University, Page 3.

A. M. & Co., LTD.

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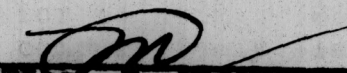
FILE COPY

Again thanking you very much for this order which we beg to assure you will have our carefull and continuous attention, we beg to remain

Very truly yours,

ANDERSEN MEYER & CO., LTD.
Engineering Department.

By


J. Miller.

c.c. extra - Peking University,
A. M. & Co., Tientsin.

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Peking University, Page 3.

A. M. & Co., LTD.
PEKING

FILE COPY

Again thanking you very much for this order which we beg to assure you will have our carefull and continuous attention, we beg to remain

Very truly yours,

ANDERSEN, MEYER & CO., LTD.
Engineering Department.

By 
T. L. Miller.

c.c. extra - Peking University,
A. M. & Co., Tientsin.

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PEKING UNIVERSITY

Gift

ADDRESS:

CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

April 21, 1924

Mr. Leslie B. Moss
150 Fifth Avenue
New York City

My dear Mr. Moss:

The Grounds and Buildings Committee had a meeting on Thursday of last week. The immediate reason for calling the meeting was to discuss the question of exterior painting. Some time ago the Women's College decided to have comparatively elaborate designs on the outside of their Dean's Residence and Administration Buildings. These buildings were designed with a series of ornate brackets (sheng tou) under the eaves. The Sage Memorial Building, the two Science Buildings and later on buildings 7 and 5 also have these brackets. When we began a sample of simple painting on the Sage Memorial the Chinese protested very strongly that buildings with this bracket decoration could not possibly be painted as simply as we had done the Theology Building and Dormitories. It has always been my feeling that the painting should be as simple as possible and I could not find it in my heart to O.K. more elaborate design on the Sage Memorial Building especially as I knew it would have to be carried over to all the other buildings enumerated above and also to the Bashford Memorial as that could not be any more simply done than the buildings which will flank it. The committee therefore came together and looked over the samples already done and voted unanimously to use the more elaborate design. The additional cost on one Science Building will be in the neighborhood of \$350. The committee felt that this money would be well spent as it more truthfully carried out the Chinese feeling of the building and it will better please the Chinese and will add somewhat to the advertising qualities of the plant.

Other actions which will be of interest to the Trustees were that the chairman of the committee was authorized to take up the question of finding an auditor for the Construction Bureau accounts as the University auditors appointed by the Board of Managers had not been able to take care of these accounts.

The question of the purchasing of some small Chinese residences in Cheng Fu, the village immediately east of the site, was discussed. While it was felt that some of the faculty will prefer to live in the village rather than in some residence compound for the present we would not undertake the purchase of any residences here. This question was brought more forcibly to our attention because one member of the staff has already purchased a place for himself in this village. There probably would not be a great saving in buying these detached places except that being in possession of these it would not be necessary to try to find relatively large areas in one piece.

0097

The purchase of special equipment for various science departments which we mentioned in our last letter was brought up but as the Herbarium wanted had been paid for by funds from the working accounts of the University and is to be carried on their suspense accounts no action was taken. I hope this will discourage any further attempts to draw money from the Construction Bureau accounts until the buildings are completed. Some members of the committee however felt a little concerned because the Construction Bureau had reported estimated costs of completed buildings home which showed that there might be a considerable balance left and they were concerned lest the Trustees might decide to draw on these balances for other purposes. It is the feeling of the committee that unexpended balances, especially for Science Buildings be left in the accounts for these buildings. This is necessary in the case of all buildings for the reason that we are doing the very minimum for each building and for the first three or four years after the buildings are occupied a considerable amount of finishing will be necessary. We do not think it is advisable to put any finish on the inside walls until the rooms have been heated for one or two winters. North China lime and brick contain a considerable amount of alkali which must gradually work out and while working out the alkali discolors any finish which may be on the walls. There is no doubt that black boards will have to be added, possibly partitions changed and it would seem best that balances be left in the accounts for each building to meet these charges as well as to buy furniture and other equipment.

We have to acknowledge receipt of your cablegram to Mr. Krause which arrived on the 15th and we will act accordingly. The engineers, however, prefer to send their suggestions in regard to the report piecemeal as they work up the various details of the plant. We have already mentioned the fact that the gas plant called for by the report will be too small to adequately take care of the requirements of the place. Also that in some places it will be difficult and impracticable to carry the scheme of overhead supplies and underground returns in the heating system out completely. The two places which have already appeared where this is impracticable are in the dining halls of the Women's College group and in the chapel of the Theology Building. The engineers are also suggesting that it is possible to cut down the water storage plant by three or four hundred cubic feet from that suggested by Mr. Place. Even with a tank of the capacity that they are proposing the pumps will only have to run three or four hours a day. They are also suggesting one internal combustion oil engine as a standby. This will be large enough to provide electric current during certain periods when there will be no students in residences, when there will be no need for domestic hot water supply or any heat and will also be available to provide power for the pumps should any accident occur to the rest of the plant. In case of fire or any other emergency call on the water supply a considerable quantity would be available if the main storage tank and the two additional tanks of the water softening plant were all called into service. We have also mentioned the question of the size of wire to be used in some of the electric circuits.

4/21/24

It would seem to call for too great a delay if these small variations are to be reported home and then we here wait before proceeding with our plans until the Trustees can consult with Mr. Place and report back to us. We will therefore report the changes and act as though they were approved until such time as the Trustees notify us that one or the other of the suggestions has met with their disapproval. I think this procedure is necessary in order to try to get the plant planned in time to move the University out this way next year.

We are in receipt of the hardware and plumbing for which we are grateful. We have not been able to find the set of master keys which were supposed to have been packed in box number 51. This should be reported to the Reading Hardware Company so that if later we have to put in a claim for same they will not find any excuse for not acknowledging it.

All the work is progressing satisfactorily with the possible exception of putting on the tile roofs. A great deal of wind makes this a slow process.

Very sincerely yours,

John McGregor Gibbs

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PEKING UNIVERSITY

ADDRESS:
CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

68-76
April 22, 1924

Mr. Leslie B. Moss
150 Fifth Avenue
New York City

My dear Mr. Moss:

Enclosed is a list of pipe and fittings which explains itself. I am sending a copy to Mr. Bocker in Seattle, to the Crane people out here and also to folks who will get us prices on British and perhaps continental material.

I have suggested to Bocker that he cable us two figures - one for pipe and the other for fittings C.I.F. Tientsin and that he at the same time send you his figures. If you find time at an early date to get prices on this order we would be glad to have a cable giving the figures that you are able to get. We cannot, however, wait very long for these figures as we must get this material on the way so as to begin to put it in very soon.

Very sincerely yours,

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John M. G. G. G. G. G.

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PEKING UNIVERSITY

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ADDRESS:
CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

April 23, 1924

Mr. Leslie B. Moss
150 Fifth Avenue
New York City

My dear Mr. Moss:

We have been working for the last few days on the question of the water supply. A day or two ago Mr. Krause drew a check for two thousand odd dollars which in his account he put into the Administration Building. This was in accordance with your authorization to buy \$2000 worth of water mains. The Women's College here has appropriated \$500 so that the amount drawn has not exceeded the authorizations.

The water tower comes next. The engineers have designed this of the height as specified by Mr. Place. They are anxious that this should be built comparatively slowly as it is a high structure and will need particularly careful attention. We are wondering whether there is any way to get the authorization to start this. The whole cost should not be over \$20,000 Chinese money and if we use materials now on the site this cost could be spread over a considerable period of time. If you can find any way to authorize this we here would be very pleased to get a cable allowing us to start it.

Finance
Comm.

We have to acknowledge your letters of March 21st and 25th in by today's mail. In making up our estimate for the needs for dormitories we figured as assets toward the dormitories the amount due us from the Women's College and still figured that we would need \$5,000 gold a month to carry on. Mr. Krause has yesterday drawn \$5,000 which he was going to charge to the dormitory authorizations. I do not think our drawings will have to at the rate of \$5,000 a month against the dormitories. As a matter of fact we have been working on them already ^{for a month} and this is the first drawing we have had to make.

The trenches are nearly all laid out and when we have to find employment for gangs of men we will slowly put them to work on these. I do not think we will have to draw very much money. The same applies to the Library. This building falls on one of the artificial mounds and with the authorization to hand we can remove this when we are in need of work to give to certain gangs. The difference in cost of

4/23/24

trenches between our original list and that sent in the cable has been explained as being largely due to the fact that we in the cable sent what we estimated as the Men's College share of these trenches. We note that you mention a copy of the estimate worked out by Lund, Gernow & Company. I was not aware that they had sent you any estimate. If this refers to the list enclosed in our letter of January 23d, which we have been just looking over again, I cannot understand why you ascribe the estimates to the engineering firm and I think they would be somewhat concerned if they knew you were doing this. When we get any different figures between those you have in hand and what may result from more detailed study of Mr. Place's report we will let you have them.

We note the action of the committee in regard to the full statement of receipts, and disbursements etc. and we hope that the recapitulated balance sheet will answer all the questions involved in this. We think that the materials on hand can all be considered as for buildings under construction. There are no such materials for buildings not yet authorized. As matters now stand the materials on hand will not complete the buildings authorized. We will be glad to have your detailed questions if the balance sheet does not provide all the information needed.

Very sincerely yours,

G:C

John Mc Gregor

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PEKING UNIVERSITY

ADDRESS:
CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

April 24, 1924

Mr. James H. Lewis
156 Fifth Avenue
New York City

Dear James:

Yours of March 20th did not give me the jolt that you seemed to anticipate. In fact the news has been broken gradually. First I heard that one Samuel Lewis had been roped into the Executive Secretary's "easy chair" and that is all the letter said making it appear that I should have known all about Samuel. Of course the name Lewis brought back memories but I could not couple the name Sam with your family. Later correspondence changed the first name to Jimmie. Then I was all clear.

The copies of all photographs up to date have gone on to Mr. Moss. There are two or three more rolls being developed in town now and as soon as they come to hand we will send copies on. If you say so we will send copies to you in the future though I should think finally the complete set should be filed in one place.

The artesian well would gush on. We have, however, put on a stand pipe about 20 feet high ~~above ground~~ and it cannot run over that. We have it piped into the Construction Bureau residence and have the great pleasure of drinking from the tap instead of the water bottle. The well will deliver 16,000 gallons an hour at the well mouth. without pumping. When we finally have the water treatment of the grounds worked out and if the Jade Fountain stream does not supply sufficient water, I think we can drill another artesian well and augment our supply for the water treatment in that way. Mr. Moss has a complete list with approximate prices of equipment needed for the power plant. We wrote him yesterday urging the necessity of starting the water tower at as early a date as possible. This will cost in the neighborhood of \$20,000 Chinese money.

Your oil experiences must have been interesting. When you get your ten or fifteen dollars out of it don't forget your old friends in China. In a couple of years I would like to swap jobs with you for two or three years while some of the family are settling down in American schools. MacGreggor starts the procession by coming to the States this fall. All the rest are very much on the jump. We will be glad to hear from you and will cooperate as much as possible.

Very sincerely yours,

James H. Lewis

G:C

0103

COPY TO MR. O. J. KRAUSE.

April 24, 1924.

Mr. J. McGregor Gibb, Jr.,
Peking University Construction Bureau,
Haitien, Peking West,
China.

My dear Mr. Gibb:

Ten days ago we sent you the following cablegram in order to make sure that you would understand that we should be glad to have any suggestions you or Lund, Gernow & Company might have to make in connection with Mr. Place's report.

GIBB AND LUND GERNOW REFER TO YOUR LETTER DATED
MARCH 8, 1924 PLEASE SEND SUGGESTIONS CRITICISMS
ENGINEER'S REPORT TO US FOR CONSULTATION WITH
PLACE.

We will take up such suggestions as you may send to us regarding it with him to get his comment on the matter.

I am enclosing some suggestions presented by Dr. Stanley D. Wilson with regard to the more efficient utilization of the chemistry laboratories than is provided in the drawings which we have here. I presented these suggestions to the Finance Committee, the other day, and they seemed to them to be constructive and worth while. They instructed me to forward them to the Grounds & Buildings Committee with the suggestion that they be considered by the science members of the faculty, as well as by the Committee.

It occurred to us that these suggestions might perhaps be adapted to use in some of the other laboratories, as well, with profit.

Cordially yours,

Assistant Secretary,
Peking University.

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PEKING UNIVERSITY

ADDRESS:
CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

April 25, 1924

Mr. Leslie B. Moss
150 Fifth Avenue
New York City

My dear Mr. Moss:

Enclosed is a copy of letter to Mr. Bocker ordering some white and red lead. Will you please pay him on presentation of bill?

We yesterday received some photographs of the elevation schemes A and B for the Administration Building. Also one copy only of the blue prints of the first and second floors. We have put draftsmen to work to make tracings of these blue prints so that we can get extra copies to circulate in the city among the Grounds and Buildings Committee and out here for the engineers and contractors.

We are having an extremely windy and therefore dusty spring. The heavy winds prevent the men from working on the tar roofs which is an annoyance to all concerned as it holds up the work on the interiors of the buildings.

Very sincerely yours,

John E. Giggibb

G:C

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PEKING UNIVERSITY

Gibb

ADDRESS:

CONSTRUCTION BUREAU
HAITIEN, PEKING WEST.

April 28, 1924

Mr. Leslie B. Moss
150 Fifth Avenue
New York City

My dear Mr. Moss:

We have to acknowledge receipt of photographs of elevations of the proposed Administration Building and also some floor plans. We take it that the floor plan is not intended to correspond with the elevation scheme B and we infer from correspondence received that the Trustees are considering scheme B more favorably than the other one. As far as I have been able to ascertain the roof as shown in these elevations is not ~~the~~ typical North China roof. The eaves of the main central part of the building should not turn around at the end of the buildings and die out against the roof of the wings. If the eaves go around the central part of the building they should be continuous across the whole end of the building and the ridge of the wings should reach the wall of the main building below these eaves. This I do not believe is possible in a building of the size that Mr. Murphy is suggesting. The alternative is that eaves should not turn around the end of the building at all but simply come to the corner of the building and stop there. The Grounds and Buildings Committee is trying to get together this afternoon and if they can come to any decision I will write you what it is. The opinion of those who have seen the floor plans seems to be that we had better utilize more space for classroom purposes and less space for offices and reception rooms. Of course this could be a temporary use of the building which would need no structural alterations.

Mr. Lund has almost decided to make a trip to New York arriving there in late June or early July. I think he would be eligible for missionary rates on the railroad. Will you therefore obtain through either the Methodist or Presbyterian Board proper credentials for Mr. J. A. P. Lund and send them to Mr. Bocker in Seattle to be held until Mr. Lund arrives there. I will get Mr. Krause to make the steamship arrangements at this end. If it is not too much trouble will you also get the railroad certificates for our son, John MacGregor Gibb, as he will be traveling at the same time as Mr. Lund.

0106

L. B. M.

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4/28/24

Mr. Lund would like to talk over with the Trustees the mechanical installations for the University and as far as possible decide the whole matter while there in New York so that this equipment can be ordered at the earliest possible date. Mr. Lund and I both think that this would be the quickest way to secure speedy decisions and get the plant arranged for.

Dr. John E. Weeks of New York City, a well-to-do retired oculist, visited the site yesterday. Mrs. Lee of the Women's Board was here on Saturday. Mr. Brockman of the Y. M. C. A. also was here during the past week. Colonel Cheney, related to the famous Cheney silk family, spent Saturday night here. I pass these names on as possible contacts in the publicity work at home.

Very sincerely yours,

G:C

John N. E. Granger

0107